



Application: Zoning Clearance – Business License

Fee: Home-Based & Other State Exempt - \$0
All Others - \$30

Your greenbelt tax status and value of your property may change by proceeding with this application. Please contact the County Assessor's Office for more information.

The following information must accompany this application for a business license clearance:

- 1. Letter of Intent
2. Agent Letter, Trust, LLC, etc. paperwork as necessary
3. Fee Amount: \$
Date:
Receipt #:
Check #:

Property Owner Information

Property ID: Property owner:
Telephone: Email:
Mailing Address: City, State, ZIP:

Business Information

Business Name:
Business Owner:
Telephone: Email:
Business Address: City, State, ZIP:

If approved, this property will be given a business license clearance for the business as described. Any changes in the type of business will REQUIRE A NEW clearance. Approval of a business license clearance is not a waiver of compliance with the zoning ordinance nor is it a conditional use permit.

Department Review

Office Use Only

- 1. GIS Parcel Summary
2. Legal description & current taxation certification
3. Fire protection evaluation
4. Certificate of Occupancy

Other Information

Letter of Intent – *Business License*

In describing your business, address *all* items in the list below. Attach additional sheets as necessary.

- 1) What is the proposed business name, address, and phone number?**

- 2) What is the use type (retail, wholesale, service, manufacturing, etc) and services offered?**
Type:
Services:

- 3) How many people will you employ? (Include all residents and/or non-residents of this property).**
Residents:
Non-residents:

- 4) What are your proposed hours of operation? (Specify days of week and hours each day).**

- 5) List the type and number of deliveries to and from this business. (Mail, semi-truck, UPS, etc).**

- 6) Will there be any signage on the structure or site? If yes, attach a dimensioned graphic of the proposed signage.**

- 7) Will all waste/garbage be disposed of by Logan City? If not, how will you dispose of waste/garbage from this business?**

- 8) What equipment will be used in the operation of your proposed business? (Office equipment, vehicles, machinery, etc.)**

- 9) How will your business provide adequate parking for customers and /or employees?**

I, _____ hereby state that the above information is an accurate and complete description of my proposed business.

Signature

Date